

DIRECTOR OF AVIATION

LOUIS ARMSTRONG NEW ORLEANS INTERNATIONAL AIRPORT

Louis Armstrong New Orleans International Airport (LANOIA) stands as a beacon of success amidst the recovery and rebuilding efforts in the New Orleans region. The Airport serves as the gateway to one of the most culturally rich, entertaining, and economically important regions in the United States. The selected candidate must be an expert, resourceful and visionary airport leader, able to team with the New Orleans Aviation Board, the staff, the airlines, the concessionaires, and various other stakeholders to propel the Airport to its destiny.

SCOPE:

- Reports to the New Orleans Aviation Board (NOAB).
- As CEO, is responsible for the success or failure of the Airport: shapes organizational culture, sets operational strategies, sets budgets, forms partnerships, and assembles an executive team to steer the Airport accordingly.
- Leads a current airport staff of 117 total employees, including 9 direct reports: 6 Deputy Directors, Legal Counsel, Heliport Manager, and DBE Liaison.
- Approximately 5,000 people hold badges to work at the Airport.
- LANOIA is a medium hub commercial airport which, in 2008, served 7,944,397 total passengers, including 3,973,167 enplaned passengers.
- The Airport is situated on approximately 1,700 acres of land. The terminal building complex comprises approximately 1 million square feet, and the runway system consists of two air carrier runways and one general aviation runway.
- In 2008, Airport operating revenue was \$55,900,987, operating expenses were \$44,927,515, and operating income was \$10,973,472.

PRIMARY RESPONSIBILITIES:

- Confer with and advise the NOAB on Airport management and operational strategies and policies, as well as the financial condition of the Airport.
- Attend meetings of the New Orleans City Council, particularly as it relates to the Airport's budget.
- Establish and maintain positive working relationships with the NOAB, city, parish, and other community leaders in the Air Trade Area, as well as federal officials and politicians.
- Serve as the chief spokesperson and provide civic leadership on behalf of the Airport to ensure that the Airport's mission, programs, services and facilities are consistently portrayed in a positive image.
- Prepare the annual budget to support the Airport's operating strategies and action plans.

- Develop and implement short-term and long-term plans for maintaining and enhancing the programs, services and facilities of the Airport.
- Lead, manage, negotiate terms, and recommend approval by the NOAB of contracts for the use, maintenance and improvement of the Airport, including runways, taxiways, ramps, aprons, hangers, shops, administration and other buildings, and all other allied appurtenances and facilities (including the Downtown Heliport), and lead the safe, orderly, and cost effective operations thereof.
- Ensure integrity, efficiency and effectiveness in the development and administration of the Airport's procurement processes, programs, and contracts for property, equipment, materials, supplies, and professional services.
- Demonstrate an extensive knowledge of principles and practices of modern airport management.
- Ensure efficiency and effectiveness in the development and execution of the Airport's total management and operational processes, procedures and services, to include consistent use of key performance indicators (KPIs) to monitor and manage the Airport's operational and financial results.
- Promotes a culture at the Airport that upholds the organization's core values, encourages high productivity, and recognizes and rewards top performing employees.
- Take such action as deemed necessary in the handling, policing and management of the public in attendance at the Airport.
- Effectively recruit, hire, compensate, engage, train, develop, and evaluate the Airport's executive staff.
- Effectively select and manage the pool of professional service consultants providing services to the executive team and the NOAB.

EDUCATION AND EXPERIENCE:

- A bachelor's degree in business/public administration, airport management or a related field is required. An advanced degree from an accredited college or university in a business-related field (e.g., MBA, Law) is highly desired.
- At least 10 years of successful senior level management experience in at least a medium hub airport, or comparable large organization executive management experience.
- A minimum of 3 years experience working with a board of directors and board committees.
- Solid knowledge of capital improvement programs.
- Community involvement (i.e., with airlines, chamber of commerce, etc.)
- Intergovernmental relations, including experience with airport operations in a similarly complex political environment to that of LANOIA.

- Knowledge of FAA programs and rules.
- Knowledge of DBE program management.

SKILLS AND CHARACTERISTICS:

- Results-Driven
- Customer-Focused
- General Business Acumen (especially people management, customer service, marketing, finance, and operations management)
- Strategic/ Visionary Thinking (including long-term planning)
- Strong verbal, written and listening communication skills (especially public speaking)
- Politically-savvy/ Build Relationships
- Proven ability to work with people from diverse backgrounds
- Integrity
- Build Talent
- Proven ability to exercise good judgment and work with conflict, stress and crisis situations

COMPENSATION/ BENEFITS:

- A competitive starting salary, commensurate with experience, knowledge and skills.
- Health and life insurance, vacation and sick leave, paid holidays, and retirement benefits.
- Relocation assistance.

APPLICATION PROCESS:

Confidentiality Disclaimer

Applicants are hereby notified that applications for public employment in Louisiana are “public records”, and are subject to disclosure under La. R.S. 44:1 et seq. and La. Const. Article 12. Section 3.

**Send resumes by mail to the post office box listed below no later than Monday November 16, 2009:
New Orleans Aviation Board
Director of Aviation Search
P.O. Box 1029
Kenner, LA 70063-1029**

No phone calls.

LANOIA is an Equal Opportunity Employer.

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