

Airfield Operations Specialist

STATUS: One Permanent Full-Time and One Term (September 2017 – November 2018)

OUR AIRFIELD COMPLIANCE CULTURE

Our Airfield Compliance team is passionate about airport operations and ensuring that our airfield operates efficiently and effectively. Whether it's rain or shine, or even snow, this team makes certain that our airfield is safe and secure through site inspections, wildlife management, compliance audits and much more. Our Airfield Operations experts are high performers who make substantive change every day. and technology to deliver seamless and innovative ways to operate our airport every day.

WHAT YOU WILL DO

Reporting to GM, Terminal Operations, you will be responsible for maintaining a safe airfield operating environment for aircraft, vehicles, and personnel at Canada's fourth busiest airport. Your primary responsibilities include:

- Daily implementation of the Airfield Site Self Inspection Program (SSIP).
- Daily execution of the Wildlife Management Program.
- Providing support to Emergency Responders in the role of On-Scene Controller in the event of an incident.
- Providing guidance to Authority staff and other agencies on matters of airfield safety through the knowledge and application of regulatory requirements and industry best practices.
- Acting as the Airfield Construction Coordinator. This includes:
 - Coordinating with Project Managers, Airport Duty Managers, and Nav Canada
 - Reviewing construction schedules.
 - Preparing, issuing and managing all airfield NOTAMs.
 - Attending construction planning meetings and advising on operational impacts and regulatory compliance.
 - Inspecting construction sites for correct implementation of operational safety measures.
- Conducting detailed regulatory compliance audits of Authority aviation assets as required under the Quality Assurance Program.

WHAT YOU BRING

- Knowledge of airport operations and regulations and or wildlife management programs.
- Must possess a valid Class 5 Alberta Driver's License or equivalent, subject to a clean driver's abstract
- Meet requirements of working in a **safety-sensitive position**.
- Ability to obtain the following:
 - Airside Vehicle Operators Permit (AVOP)
 - Restricted Area Identification Card (RAIC)
 - Restricted Radio Operators Certificate
 - Firearms Acquisition Certificate
- Ability to work a rotating shift schedule in a 24/7 operation including days, afternoons, midnights, weekends and holidays.
- Strong computer skills, displaying ease in working with a variety of software applications and Microsoft Office Suite
- Excellent communication and interpersonal skills as well as high degree of attention to detail.
- Effective written and documentation skills in order to complete Airfield Site Self Inspections, daily shift summary and incident reports.
- Ability to work effectively as a team and independently with minimal supervision

WHAT ELSE?

WHO WE ARE:

We are more than just planes and tarmacs. We are about connections and stories made possible by our work. We are committed to creating an environment where our people are rewarded through meaningful work experiences. Not only do you get to be a part of developing one of Canada's busiest airports, but you'll be joining one of Alberta's Top Employers.

The Calgary Airport Authority has recently led an exciting expansion program at YYC worth over two billion dollars. With the opening of a new international terminal and Canada's longest runway, this is an exciting time to be a part of #YYCCrew.

WHAT YOU CAN EXPECT:

It's simple – we invest in our people because they are the backbone of our success. We offer:

- Competitive salaries
- Attractive benefit, pension and wellness programs
- Flexible work schedules
- Growth opportunities
- Opportunities to give back to the community
- A contagious aviation bug – seriously, it's infectious.

HOW TO APPLY:

Like what you see and think you have what it takes to join our YYC Crew? Send your resume and cover letter to:

- Website: www.yyc.careers

All applicants are thanked for their interest but only qualified candidates will be contacted.

The Calgary Airport Authority is an equal opportunity employer.

Successful candidates will be required to obtain the Restricted Area Identification Card.

Successful candidates for safety sensitive positions will be required to undergo a pre-employment medical assessment to confirm fitness for work.

The Calgary Airport Authority complies with PIPEDA. By forwarding your resume, you are consenting to the collection and use of your personal information for this job competition. Your information will be kept confidential.

- Knowledge of wildlife management theory and techniques is an asset.
- Post-secondary education in airport operations would be considered an asset.
- Existing knowledge of airport, aviation and transportation functions is an asset.
- Ability to handle stress and deal with crisis situations in a calm manner and be able to assist in managing others in a stressful environment.