

**LOUIS ARMSTRONG NEW ORLEANS INTERNATIONAL AIRPORT  
AIRPORT BUSINESS OPPORTUNITIES  
REQUEST FOR PROPOSALS**

The New Orleans Aviation Board (NOAB) will be accepting Proposals for the following project:

**LUGGAGE CART RENTAL CONCESSIONS  
NOAB PROJECT #49-08-01**

Project Description

The Board intends to enter into an agreement with a qualified and responsive entity or individual to provide, install, maintain, and manage luggage carts for short-term rental by passengers and visitors at the Louis Armstrong New Orleans International Airport to enhance passenger and visitor amenities.

DBE Requirements

The NOAB encourages and invites the participation of Airport Concessions Disadvantaged Business Enterprises (ACDBEs) in this service. The ACDBE goal for this Request for Proposals (RFP) is 10%. ACDBE firms participating in the project must be certified by the State of Louisiana's Unified Certification Program (LA UCP) at the time of submittal. Participating ACDBE firms must perform a commercially useful function, as defined in 49 CFR Part 23. Currently certified firms can be viewed on LA UCP website at [www.laucp.org/UCP/UCPSearch.aspx](http://www.laucp.org/UCP/UCPSearch.aspx). Use the drop down menus to search by Certifying Agency, Parish, City, Type Service, or Type of Work.

Firms planning to apply as ACDBEs who are not currently LA UCP certified must submit an application to the Louis Armstrong New Orleans International Airport's DBE Liaison Officer by **3:00 p.m. (CT), Friday, March 28, 2008**. ACDBE certification applications can be obtained from the LA UCP website at [www.laucp.org/UCP/UCPdownloads.aspx](http://www.laucp.org/UCP/UCPdownloads.aspx). Questions related to ACDBE requirements are to be directed to Ms. Philistine Ferrand, DBE Liaison Officer by email at [philsti@flymsy.com](mailto:philsti@flymsy.com) or by phone at (504) 465-2326.

Obtaining a Copy of the RFP

The RFP document for the above services will be available on **Monday, February 25, 2008**. To obtain a copy of the RFP document, download and print the document from [www.flymsy.com](http://www.flymsy.com) Business Opportunity Link or send a written request to [rfqrfp@flymsy.com](mailto:rfqrfp@flymsy.com). Or contact Ms. Allyson Ogles, Concessions Properties Manager, Louis Armstrong New Orleans International Airport, 900 Airline Drive, 3rd Floor Room 341, Kenner, LA 70062; telephone (504) 463-1072; fax (504) 465-1264. Requests sent by U.S. mail should be directed to: Ms. Allyson Ogles, Concessions and Properties Manager, New Orleans Aviation Board, Louis Armstrong New Orleans International Airport, P.O. Box 20007, New Orleans, LA 70141.

Pre-Proposal Conference

A pre-proposal meeting concerning this RFP will be held at **1:00 p.m. (CT), Thursday, March 20, 2008** at the Board Room of Louis Armstrong New Orleans International Airport. Staff will be available at this meeting to answer questions about this RFP. Attendance at this pre-proposal meeting is **STRONGLY ENCOURAGED**.

Questions

Questions concerning this RFP should be addressed in writing to Ms. Allyson Ogles at the above address and telephone number or by email at [allysono@flymsy.com](mailto:allysono@flymsy.com). Deadline for submitting questions to the NOAB is **Tuesday, April 1, 2008**. Oral explanations or instructions shall not be binding on the NOAB.

***The due date for all responses to the RFP is 3:00 p.m. (CT), Friday, May 9, 2008.***