



Deputy Director Airport Finance & Administration

Salary Range: \$9,079.33 - \$10,010.25 monthly.

Note: There is an additional 3.35% Management Differential which is added to the posted salary for this class.

#### Description

Under direction, plans, organizes, and directs the financial and business management functions of the department; and performs other related duties.

#### Minimum Qualifications

Graduation from a recognized college or university with a major in business administration or a related field and five years of experience in airport construction and operation financing programs and airport business management systems and procedures, with not less than two years in a supervisory capacity. Additional qualifying experience may be substituted for the college education on a year for year basis.

#### Knowledge and Abilities

##### **Knowledge of**

- Principles of public administration.
- Principles of organization and management.
- Modern office methods and procedures.
- Principles and procedures of commercial fiscal management and governmental appropriation, enterprise fund and cost accounting practices and control.
- Principles and procedures in purchasing and reporting activities.
- Methods of airport construction and operation financing.
- Principles of selection and training of personnel.

##### **Ability to**

- Analyze administrative and financial problems and to make appropriate recommendations.
- Work cooperatively with representatives of public and private agencies.
- Plan and direct the work of others.
- Write effectively.
- Analyze situations accurately and to adopt an effective course of action.
- Prepare and analyze commercial and governmental financial statements and statistical data, tables and charts.
- Prepare cost-benefit studies and evaluate alternate fiscal approaches.

#### To Apply

Please visit our website at [www.saccountyjobs.net](http://www.saccountyjobs.net) to view the job announcement, the application and the supplemental questions.

You must complete the county application and the supplemental questions by 5:00 pm on April 16, 2008. The Sacramento County Airport System consists of four airports: Sacramento International Airport is the major passenger airline facility for the Sacramento Region serving approximately eight million passengers annually. Ten major carriers and one commuter carrier offer 141 daily flights to major cities across the U.S. and around the world. Sacramento Executive Airport is the Region's primary general aviation facility. Mather Airport is the Region's air cargo hub featuring five major air cargo carriers. Franklin Field is a general aviation reliever airstrip used primarily for training.